

PLUMAS PINES WOMEN'S GOLF CLUB

BY-LAWS

ARTICLE I. NAME

The name of the Organization is **PLUMAS PINES WOMEN'S GOLF CLUB (PPWGC)**. It is a membership club of the Pacific Women's Golf Association.

ARTICLE II. PURPOSE

The purpose of this Organization is to promote and direct golf tournaments and competitive play, as well as to further the best interest of women's golf according to the best tradition of the game.

ARTICLE III. MEMBERSHIP

Section 1. Membership in this Organization is open to women golfers who have or are establishing an official golf handicap.

Section 2. Women golfers who have professional status may join PPWGC. Participation is limited to net only in most Tuesday events and some team events. Participation in Club Championship, Captain's Cup, Handicap Championship and the Invitational is excluded.

ARTICLE IV. MEETINGS

Meetings of the members of this Organization will be called by the Captain as deemed necessary. Notice of such meetings shall be posted in the Women's Locker Room prior to said meetings. Twenty percent (20%) of the members in good standing shall constitute a quorum.

ARTICLE V. DUES

SECTION 1. It shall be the duty of the Board to set the amount of dues for each year or part of a year. Any increase in dues shall be approved by the membership at a General Meeting.

SECTION 2. A delinquent member may be reinstated upon payment of the full amount of her dues plus a delinquent fee.

SECTION 3. Only paid members are eligible to enter tournaments.

ARTICLE VI. OFFICERS

SECTION 1. The elected officers of this Organization shall be a Captain, Co-captain, Secretary and Treasurer. All of these Officers must be golfing members of PPWGC in good-standing.

SECTION 2. The appointed officers shall be Tuesday Tournament Chairwoman, Special Tournament Chairwoman, Scoring Chairwoman, Handicap Chairwoman, Hospitality Chairwoman, Membership Chairwoman, Invitational Chairwoman, PWGA Representative, Northern Nevada Representative, Historian, Publicity, Rules and Greens, Eclectic. The appointed officers and committees are at the discretion of the captain.

SECTION 3. The foregoing elected and appointed officers, together with the immediate Past Captain, shall constitute the Executive Board. The Executive Board shall aid the Captain, when requested, in all decisions affecting PPWGA and all tournament and social activities. The Captain shall fill any vacancy on the Executive Board.

SECTION 4. Each Chairwoman, with the approval of the Captain, may appoint such members to her committee as may be necessary.

ARTICLE VII. DUTIES OF OFFICERS

SECTION 1. The CAPTAIN shall preside at all regular and special meetings of the membership and of the Executive Board. She shall represent the Organization in all inter-club activities. She shall appoint the appointive officers listed in Article VI and any special committees as needed. She shall be an ex-officio member of all committees listed in this Article VI. She, the Treasurer, or a designee shall sign all checks. She shall have the responsibility for all tournament activities during the year and shall have such other duties and responsibilities as are vested in her by these By-laws or by action of the Executive Board. She shall appoint a nominating committee as outlined in Article VIII. See Standing Rules for additional duties.

SECTION 2. The CO-CAPTAIN shall act as assistant to the Captain and shall assume her responsibilities in case of the Captain's absence or resignation. She shall attend all meetings and conferences attended by the Captain. She shall act as Secretary for all Club or Executive Board meetings in the absence of the elected Secretary. She may serve as Team Play Captain. She shall be responsible for obtaining the gift for the retiring Captain. She shall automatically be a candidate for Captain for the following year if she is willing to serve in that office. See Standing Rules for additional duties.

SECTION 3. The SECRETARY shall keep an accurate record of all Club and Executive Board meetings. She shall attend to all correspondence as directed by the Captain. She shall be responsible for updating and distributing the Standing Rules of the Organization. She shall attach addendums to Standing Rules as they are voted upon by the Executive Board until such time the Standing Rules are updated. Addendums should be posted in the ladies locker room. See Standing Rules for additional duties.

SECTION 4. The Treasurer shall keep an accurate record of all money of this Organization. She shall pay all authorized bills owed by this Organization. She shall prepare and read a financial report at all general meetings, providing a copy of the report for the Secretary and the Captain. She shall collect all dues of this Organization. She shall submit her books, at the end of the calendar year, to an auditor as selected by the Executive Board. She shall see that the Captain and a designee are included on the bank signature card in a timely manner. See Standing Rules for additional duties.

ARTICLE VIII. ELECTIONS

SECTION 1. The Nominating Committee, appointed pursuant to Article VII, shall consist of one past captain or board member and two other members. The committee shall report its slate of nominees for Captain, Co-Captain, Secretary and Treasurer to the membership of the organization one month prior to election. All of these Officers must be golfing members of PPWGC in good-standing. Proposed slate of officers shall be posted in the ladies locker room and communicated to membership through Pine Whispers newsletter.

SECTION 2. At the last general meeting before the end of the season, the Chairwoman of the Nominating Committee shall announce the name of the nominees under the proper order of business. At this time, nominations may be made from the floor. When only one slate of officers is presented the election shall be by way of voice vote. If there is more than one nominee for any office, election for that office shall be by ballot, and the nominee receiving the greatest number of votes cast shall be declared elected.

ARTICLE IX. VOTING PRIVILEGES

SECTION 1. All golfing members of PPWGC in good standing may vote on any official business presented by the Board.

ARTICLE X. TOURNAMENTS

SECTION 1. Tuesday shall be the weekly tournament day.

SECTION 2. A monthly calendar shall be posted in the Women's Locker room designating the type of tournament for each Tuesday and any special events planned by the Captain, the Tournament Chairwoman or the Executive Board.

SECTION 3. A sign-up sheet for weekly starting times will be posted in the Women's Locker Room two weeks in advance through the Sunday preceding the day of play.

SECTION 4. All play shall be in accordance with the USGA Rules of Golf and local rules.

ARTICLE XI. GUEST DAYS

SECTION 1. Guests are welcome on any play day except during special tournaments. Each member may have the same guest twice in each year (not including the Club Invitational).

ARTICLE XII. RULES OF ORDER

The rules contained in Robert's Rules of Order Revised shall govern this Organization in all parliamentary procedures not covered by the By-laws.

ARTICLE XIII. AMENDMENTS

SECTION 1. Any changes in the Plumas Pines Women's Golf Club By-laws shall automatically be reflected in these By-laws.

SECTION 2. These By-laws may be amended by a two-thirds vote of the members voting at any regular meeting or at any special meeting when such amendment is specified in the notice calling the special meeting.

SECTION 3. These By-laws shall govern all sections of the Plumas Pines Women's Golf Club.

SECTION 4. Any changes or revisions to these bylaws shall be attached as an addendum to this document until such time as the document is rewritten and published.

ATTESTED: Pat Nichols
Captain, 1998

REVISED: March, 2003
April, 2008

REVISED: June 2015