

# **Plumas Pines Women's Golf Club**

## **Standing Rules**

### **Section 1. Duties of Officers**

#### I. CAPTAIN

- A. Refer to Bylaws, Article VII, Section 2.
- B. The Captain shall announce the winner(s) of the Captain's Cup and award the prize(s).
- C. The Captain, Co-Captain, and Treasurer, with the outgoing Captain acting as advisor, shall prepare the budget to be presented to the Executive Board for discussion and approval.
- D. The Captain shall appoint an Invitational Chairwoman.

#### II. CO-CAPTAIN

- A. Refer to Bylaws, Article VII, Section 2.
- B. The Co-Captain shall welcome all new members and familiarize them with golf procedures.

#### III. SECRETARY Refer to Bylaws, Article VII, Section 3.

#### IV. TREASURER Refer to Bylaws, Article VII, Section 4.

#### V. IMMEDIATE PAST CAPTAIN

- A. The immediate Past Captain shall sit on the Executive Board in an advisory capacity with full voting rights.

#### VI. TUESDAY PLAY DAY CHAIRWOMAN

- A. The Tuesday Play Day Chairwoman shall develop the calendar of play days, designating the type of tournament and description of the game. This schedule shall be included in the PPWGC yearly calendar and roster.
- B. The Tuesday Play Day Chairwoman shall meet with the Pro Shop staff at the close of the regular golf season to reserve dates and tee times for the following year. The proposed schedule shall be provided to the Plumas Pines Golf Pro before the calendar is approved and printed. In that schedule will be tournaments for

- each Tuesday and any special events planned by the Captain and the Executive Board.
- C. She shall post a sign-up sheet for Tuesday Play Days in the ladies' locker room two weeks in advance of play. She shall pick up these sign-up sheets on the Sunday prior to Tuesday and determine the pairings. These pairings will be provided to the Pro Shop as early as possible on Monday. Any changes or cancellation shall be reported to the Tuesday Play Chairwoman as soon as possible prior to play.
  - D. She is also responsible for starting times. She will work closely with the scoring chairman.

VII. SPECIAL TOURNAMENTS CHAIRWOMAN

- A. The Special Tournament Chairwoman shall be responsible for organizing, running and scoring the Club Championship and the Handicap Tournament.
- B. At least two weeks prior to the special tournament, she shall post sign-up sheets for the event. She shall include the rules for play and scoring, as well as method for breaking any tie, according to USGA guidelines.
- C. She shall be responsible for the awarding of special tournament prizes at the awards luncheon.
- D. She is also responsible to confirm with the Hospitality Chair for snacks at Longboards' after the events.

VIII. HANDICAP CHAIRWOMAN

- A. The Handicap Chairwoman shall be responsible for working closely with GHIN to monitor and maintain members' handicaps. She shall send the score of all paid members to GHIN by the required date and post all handicaps in the ladies' locker room.
- B. She shall be responsible for presenting the award for the Most Improver Golfer of the Season at the end-of-the-year luncheon. See Bylaws, Section 5, Awards, for information.

IX. SCORING CHAIRWOMAN

- A. She shall work with the Tuesday Play Day Chairwoman and the Special Tournaments Chairwoman to facilitate scoring.

- B. She shall provide play day information to the publicity chairman for inclusion in the local newspaper. This information should include a description of the game, the results, any chip-ins and any other items of interest.
- C. She shall provide the score cards to the Handicap Chairwoman after scoring.
- D. Refer to guidelines for scoring and tournaments.

X. **RULES AND GREENS CHAIRWOMAN**

- A. She shall address all questions regarding the application of the USGA Rules of Golf and any local rules which may arise during a competition, calling on the aid of the course pro, as needed.

XI. **MEMBERSHIP CHAIRWOMAN**

- A. She shall distribute all renewal and new membership forms and collect completed forms and dues. Dates for distribution, dates for dues and delinquency of dues shall be set by the Membership chairwoman, Captain and Treasurer. Any membership applied for and received after August 1 during the season, will be charged 50% of membership fee.

XII. **HOSPITALITY**

- A. She shall coordinate with the food service staff regarding dates, menus, and costs for the Opening Breakfast, the Mid-Season Luncheon and the Awards Luncheon. She will prepare and arrange for the distribution of reservation information in a timely manner.
- B. She shall see that appropriate wishes are sent to members of the Organization when warranted.

XIII. **PUBLICITY**

- A. She shall be responsible for writing and submitting weekly articles and photos (when available) of the play day, special tournaments, and Invitational results to the local paper. She shall obtain this information for the scorer and other chairwomen.

XIV. **ECLECTIC CHAIRWOMAN**

- A. She shall organize the single (individual) and partner (team) eclectic tournaments. She shall collect entry fees for both tournaments. She

shall calculate the results and award the eclectic prizes at the awards luncheon.

XV. HISTORIAN

- A. She shall maintain and display scrapbooks. She shall coordinate photos, publicity, etc.

XVI. PWGA REPRESENTATIVE

- A. The Pacific Women's Golf Association (PWGA) representative shall represent this Organization at all association meetings or appoint a substitute to act in her absence. She shall keep this Organization informed of all activities and tournaments sponsored by PWGA.
- B. The PWGA representative shall coordinate the PWGA team play qualifying tournament and PWGA team play.
- C. She shall maintain a PWGA bulletin board in the ladies' locker room and will keep all information current and posted.

XVII. NORTHERN NEVADA REPRESENTATIVE

- A. The Northern Nevada Representative (s) shall represent this Organization at all Northern Nevada meetings. She shall keep this Organization informed of all activities of Northern Nevada and keep payments of dues to Northern Nevada current. She shall maintain a bulletin board in the ladies' locker room and will keep all information current and posted.

XVIII. ALL CHAIRWOMEN

- A. All outgoing Chairwomen must pass on to the incoming Chairwomen all information that will be helpful for the upcoming year, including a summary of the year's activities.

## SECTION 2. PLAY DAYS (TUESDAYS) AND SPECIAL TOURNAMENTS

I. FIVE GAME RULE:

In order to participate in the Club Championship, Plumas PWGA qualifier, Captain's Cup Finals, Handicap tournament, and Most Improved golfer, members must have played a minimum of five

PPWGC-only events played at Plumas Pines including Tuesday Play Days and Plumas Cup matches, excluding the Invitation.

- II. PLAY DAYS: Tuesday shall be the regular play day.
  - A. Two weeks prior to the play day, a sign-up sheet for tee times shall be posted in the ladies' locker room. The sign-up sheet will be collected Sunday prior to the play day by the Tuesday Play Day Chairwoman. A list of pairings will be provided to the Pro Shop as early as possible on Monday. All additions, changes, or cancellations must be made through the Tuesday Play Day Chairwoman.
  - B. All better-ball tournaments will be played to full handicaps.
  - C. Handicaps for Tuesday play days will not be capped with the following exception: Players participating in the PWGA best-ball qualifier will play to a maximum of 40.4 index.
  - D. Guests and potential members may play on any Ladies Play day except during special tournaments. A guest shall not participate in sweeps unless the game is a team game. A guest must have a verifiable handicap to participate in team games. Contact should be made with the Pro shop at the beginning of the season to determine their current guest policy.
  - E. Play for the Captain's Cup shall be on the last regular ladies' day of each month from May through August. A playoff will be held in September. There will be a low gross and low net winner each month, including ties. There shall be no winners for both gross and net. If an individual wins low gross or low net, she will not be eligible to win the sweeps for that week. She may still win low putts in the sweeps. Monthly winners are eligible for the playoff in September (assuming they have met the 5-day rule), at which time one low gross and one low net player will win overall for the year. Tie-breaker rules apply: low gross tie will be broken by sudden death play-off. Low net tie will be broken by matching net scores on the back nine. If a tie still exists, match last six net scores, then last three, and finally the eighteenth hole. Format

for player's foursomes is low handicap to high handicap, sequentially, in both month play and playoff. Refer to Guidelines for Scoring and tournament Chairwoman.

- III. All play shall be in accordance with the USGA rules of Golf and local rules. A monthly calendar shall be posted in the ladies' locker room designating the type of play for each Tuesday and any special events planned.

- IV. **SPECIAL TOURNAMENTS**

The Special Tournaments Chairwoman is responsible for the Handicap Tournament and the Club Championship. The Captain's Cup Playoff is handled by the Tuesday Play Day Coordinator.

- A. **HANDICAP TOURNAMENT**

1. The Special Tournament Chairwoman will determine the format for the tournament.
2. Participants must be members in good standing from May 1 of the current year.
3. Participants must have met the 5 game rule prior to the beginning of the tournament.
4. Refer to Guidelines for Scoring and Tournament Chairwoman for further information.

- B. **CLUB CHAMPIONSHIP**

1. Participants must be members in good standing from May 1 of the current year.
2. Participants must have met the 5-game rule prior to the beginning of the tournament.
3. Refer to guidelines for Scoring and Tournament Chairwoman for further information.

## **SECTION 3. SCORING**

- I. **DISTRIBUTION OF SWEEPS**

- A. As a general rule, a minimum of one third of the field should be paid.

- B. Distribution of sweeps in low gross and low net shall be at the discretion of the Scoring and Tuesday Play Day Chairwoman.
- C. Members must pay into sweeps.

## **SECTION 4. INVITATIONAL**

- II. The current Captain and the immediate past Invitation Chairperson(s) shall be members of the Invitational Committee and shall sit in on all meetings.
- III. Invitational money remaining in excess of expenses shall remain as funds for the coming year's Invitation tournament.
- IV. There shall be no more than two members of PPWGC in a foursome. In the event of an emergency one week prior to the Invitational. The Captain and the Invitational Chairwoman will decide whether a third PPWGC member will be allowed to make up a foursome.
- V. All participants in the Invitational will play to a maximum of 36.0 index.
- VI. The incoming Invitational Chairwoman shall meet in the fall with the past Captain, the incoming Captain and the immediate-past Invitational Chairwoman, to discuss the next event.

## **SECTION 5. AWARDS**

- VII. Break 80, 90 and 100 rounds will be valid only if played with another member of PWGC. All putts must be putted out.
- VIII. **BIRDIES AND CHIP-INS**
  - A. A chip-in is defined as holing out from off the green with any club. To be eligible for a chip-in, the player must have paid into the chip-in fund.
  - B. A Birdie or Chip-in will count whether or not a participant completes the entire 18 holes.
  - C. Eligibility for Birdies and Chip-In will start with the first play day of the season. If a player makes a birdie after the awards luncheon, the award will be given at the Spring meeting.

- D. Scotch and scramble formats will not be eligible for Chip-In or Birdie awards.
- IX. **MOST IMPROV ED PLAYER- JODY LINDROTH MEMORIAL AWARD**
- A. The handicap chairwoman is responsible to selecting the Most Improved Golfer of the year. Most improved awards are given at the discretion of the Handicap Chairwoman. She shall present the award at the end-of-the-year Luncheon.
  - B. The Most Improve golfer shall be determined by the improvement percentage of index as provided by GHIN. Example: if a 40 handicapper improves to a 30, that is a 25% improvement; if a 15 handicapper improves to a 10, that is a 33% improvement. The 15 handicapper wins based on the percentage of improvement.
  - C. In order to be eligible for the Most Improved Golfer award, a member must post all scored to GHIN, per USGA rules.
  - D. In order to be eligible for Most Improved Golfer, the golfer must have met the 5-game rule before the Awards Luncheon.

## **SECTION 6. HOLE-IN-ONE**

To be eligible for payment of the Hole-in-One fund, the member must make a hole-in-one at a PPWGC event at Plumas Pines Golf Resort or at any PPWGC sanctioned event at another club. These events include Tuesday Ladies' Day, Couples' Mixers, the PPWGC Invitational and any event at Plumas Pines golf Resort that is sponsored by the Men's and Women's Clubs. Those events that may be played at another club and sanctioned by the PPWGC are PWGA events, Senior Women's event(s) played at Plumas Pines and the Three-Day Eclectic.

If a hole-in-one is made, the fund will be used to pay the cost of the celebration up to \$150 with a one drink limit per golfer at Plumas Pines Golf Resort. That drink will be a well drink, house wine, soft drink or beer. If the

hole-in-one occurs at any of the above mentioned events, the celebration will take place at the next regular ladies' day at Plumas Pines.

The hole-in-one must be witnessed by two players and meet the recommendations of the USGA. The fund will be re-established, if needed, during the membership drive with the amount of money to be determined at that time.

## **SECTION 7. SLOW PLAY**

### **DEFINITION:**

Slow play occurs when there is a hole or more between foursomes. However, the pace of play should be consistent with golf course policy.

### **PENALTY:**

A penalty may be imposed according to the Rules of Golf.

Golfers should play ready golf and make every effort to keep pace with the group in front. If a group falls behind, they will be asked to break into two twosomes and play until they have caught up with the group in front. At that time, they may resume play as a foursome.

## **SECTION 8. SPECIAL RULES**

- I. PPWGC will allow play at Plumas Pines during multi-day tournaments but not play at Plumas Pines will be allowed on the day of the Tournament prior to the beginning of the tournament.
- II. **DROP AREA**
  - a. Holes #10 and #13. The player has the option to cross to the drop area after hitting two balls into the water. Proceed to drop area. The scoring will be as follows: first shot in the water, 1 stroke penalty, second shot into the water, 1 stroke plus 1 stroke penalty, carry ball to drop area, 1 stroke penalty (add to final score 5 strokes) If a player opts to cross after only one

shot in the water, she must take the full 5 stroke penalty. At the drop area, she will be hitting six, plus any shots it took to reach the pond.

III. TEE LOCATIONS

- a. Holes #4 and #13. PPWGC member will play from the area located by the red tee markers, regardless of their location compared to the red medallion.

IV. MATCH PLAY AND STROKE PLAY

- a. Members of PPWGC can play Match play and stroke play during the same game. See Match Play instructions.

V. PUTTING

- a. It is not considered a putt until you are on the green for the first time. The very first shot from off the green, even if you use a putter, is NOT considered a putt. That first shot would be considered a Chip-in if you holed the shot. If you putt your ball off the green, after you have been on the green, subsequent shots are considered putts, even if you go into a sand trap. A PUTT (any ball holed from off the green, after you have putted on the green ) is not a Chip-in.

Revised: July 2003

July 2008

October 2010

January 2012

January 2015